

Constitution of the Florida Association of Student Councils District V

Proposed March 5, 1983
Revised April 1983
Revised June 1985
Revised January 1987
Revised February 1991
Revised March 1991
Revised March 1995
Revised February 1996
Revised January 2006

Preamble

The purpose of this organization shall be to promote student leadership and participation in school affairs and to strengthen inter-school relations within the district.

Article One – Name

1. Section 1 The name of this organization shall be the Associated Student Councils of District V, Florida Association of Student Councils.

Article Two – Membership

- Section 1 Membership in this organization shall be open to any Student Council in the secondary schools of District V, Florida Association of Student Councils.
- Section 2 Annual dues for each school shall be fifteen (15) dollars. Dues are to be paid to the District V Treasurer on or before December 1. A late fee of five dollars will be assessed for any dues that are received after the due date.
- Section 3 Before December 1, all schools in the District will be considered members. After December 1, a member school is defined as any school that has paid their annual dues. Only member schools are entitled to attend District and FASC events.

Article Three – Officers

- Section 1 The officers shall consist of President, Vice President, Secretary, Treasurer, and Parliamentarian.
- A. The position of Parliamentarian shall be selected by a Parliamentary Procedure Test.
 - B. Each school in attendance at the annual District V Leadership Conference shall be allowed to take the Parliamentarian test. The student with the highest score will be appointed the District V Parliamentarian office. In the event of a tie, another test will be given to the students who tied. The current year Parliamentarian will furnish the Parliamentary Procedure test.
- Section 2 The term of office for any officer shall be one school year.
- Section 3 No officer school may succeed themselves in the same office.
- Section 4 The District officers and their sponsors shall constitute the Executive Board.
- Section 5 If an officer school fails to perform any of their duties listed in the District V Constitution, any member school may call for an impeachment hearing. The impeachment hearing is called upon a two-thirds (2/3) vote from the District V membership. If the officer is found accountable, the officer school shall be

removed from their officer position. The Executive Board shall appoint a replacement for the vacant officer position.

Article Four – Duties of Officers

- Section 1 It shall be the duty of the President school to:
- A. Preside over all meetings.
 - B. Preserve order at all meetings.
 - C. Appoint any necessary committee.
 - D. Host the first District V meeting.
- Section 2 It shall be the duty of the Vice President school to:
- A. Fulfill the duties of the President in their absence.
 - B. Serve as the chairman of all standing committees.
 - C. Publish the District V newsletter on the dates determined by the executive board.
 - D. Publish a District V directory.
- Section 3 It shall be the duty of the Secretary school to:
- A. Keep a permanent record of the minutes of each meeting.
 - B. Handle all District V correspondence.
 - C. Maintain a file of officers and committees.
 - D. Maintain an accurate attendance record.
- Section 4 It shall be the duty of the Treasurer to:
- A. Handle all the finances for the District.
 - B. Organize and hold the annual District V Leadership Conference.
 - C. Provide a written financial report at each District V meeting.
 - D. Provide a newly written financial report of the District V Conference to the newly elected Treasurer School.
- Section 5 It shall be the duty of the Parliamentarian school to:
- A. Advise the officers and the assembly of Parliamentary Procedures.
 - B. Be knowledgeable of Robert's Rules of Order.
 - C. Write and administer the Parliamentary Procedures test for the District V Leadership Conference.
 - D. Assist the President on the act of maintaining order at all District meetings.
- Section 6 It shall be the duty of the Executive Board to:
- A. Meet at least once prior to each District meeting.
 - B. Provide guidance to the Treasurer school for the Leadership Conference.
 - C. Upon option, choose a District project.
 - D. The Chairman of the Executive Board will notify the member schools of meetings no later than three (3) weeks prior to a meeting.

Article Five – Elections

- Section 1 Each school seeking election to office shall submit to the District President written permission from the Principal and Student Council Advisor of that school to participate. This permission must be received two weeks prior to the election held at the annual District V Leadership Conference.
- Section 2 Elections of officers shall be determined by a majority of secret ballot vote under the provisions of Article eight.

Section 3 In the event that there are no candidates for an office, nominations will be taken from the floor of the assembly to fill the office. Voting will take place at the annual District V Leadership Conference.

Section 4 A vacancy occurring in a District office shall be filled in the following manner:

- A. The Executive Board will nominate candidates.
- B. Candidates will be notified of their nomination.
- C. The member school must then either accept or decline the nomination.
- D. Ballots will be made by the Executive Board and sent to every member school and should be returned to the President school.
- E. Ballots will be counted, with the results announced by the Executive Board at the next District V meeting.

Article Six – Amendments

Section 1 This constitution shall be amended by a two-thirds (2/3) roll vote at any District V meeting, provided that the proposed amendments have been presented to the Executive Board a minimum of thirty (30) days prior to the District V meeting. The Executive Board will decide upon the proposed amendments, and make the next meeting's agenda.

Article Seven – Finances

Section 1 The indebtedness of this organization shall not exceed actual cash assets.

Section 2 The finance committee will meet at the District V Leadership Conference with one delegate from each member school attending. The finance committee will make recommendations to the general assembly concerning closing out the current year's account and make suggestions for the next year.

Article Eight – By Laws

Section 1 Robert's Rule of Order revised, will govern all Parliamentary Procedures of a meeting.

Section 2 Quorum defined:

- A. Fifty (50) percent plus one of the member schools shall constitute a quorum for transaction of business at any District meeting.
- B. If a quorum, as defined above, is not present at any District meeting, the attending member schools may decide whether they constitute a quorum to conduct business upon representing quorum.

Section 3 Sponsors of Student Councils participating in the meeting shall have no vote in the pending matters, but they may enter discussion upon recognition from the chair.