

CONSTITUTION

Florida Association of School Administrators

ARTICLE I – NAME AND AUTHORITY

Section 1. The name of this organization shall be the Florida Association of School Administrators (FASA).

Section 2. This organization shall be governed by the broad dictates set forth in Chapter 617, "Corporation Not for Profit," of the Florida Statutes.

ARTICLE II-PURPOSE AND OBJECTIVES

Section 1. The purpose of the Florida Association of School Administrators (FASA) is to help its members meet their responsibility through a professional organization dedicated to the development of effective educational leadership.

Section 2. The following objectives are designed to achieve the purpose outlined in Section 1 of this article:

- a. To promote a spirit of professionalism among all school administrators.
- b. To advance public education by providing organized and unified efforts for the resolving of matters concerning school administrators.
- c. To improve standards of cooperation with other professional organizations on matters of an educational nature upon which there is mutual agreement.
- d. To provide opportunities for cooperative study of various problems common to education in the state.
- e. To lend assistance concerning general and specific problems through publications, direct assistance to local professional organizations, conferences and varied inservice activities.
- f. To foster the management team concept among, and to promote the personal welfare of, school administrators in the state.

ARTICLE III-MEMBERSHIP

Section 1. Regular. Any person currently employed as a public school administrator, or who has administratively related responsibilities, is eligible for regular active membership. A retiring member who desires to remain active in the Association may do so by remaining a regular member at the regular membership rate and shall have all rights afforded a regular member, or may pay a reduced retiree rate as established by the Board of Directors and have all rights of a regular member except holding office. No person who is a member of a union representing him/her as a bargaining agent with his employer is eligible for membership regardless of his position. In questionable cases, certification of a potential member's status shall be obtained from the employer.

Section 2. Aspiring Administrator. Individuals not eligible for regular membership may be eligible as a college level student or a teacher for aspiring administrator membership which includes the benefits of regular membership except the right to vote, legal defense assistance, and hold office.

Section 3. College/University/Private School Administrator. Persons employed by colleges and universities and private schools performing responsibilities in school administration are eligible for membership in FASA in accordance with guidelines established by the Board of Directors which includes the benefits of regular membership except the right to vote, legal defense assistance, and hold office.

Section 4. Honorary. Honorary membership may be bestowed by the Board of Directors and it will include all rights

and privileges of an active member except the right to vote, legal defense assistance, and hold office. (Honorary members may receive publications in accordance with policies established by the Board of Directors.)

Section 5. Institutional. Institutional membership is open to all school districts, schools, libraries, and other institutions. The institution will designate one or more person(s) to represent the institution with the same rights and privileges as a regular member. (The institution may receive an additional copy of all publications, bulletins and research reports.)

Section 6. Associate. Individuals not eligible for regular membership may qualify for associate membership, which includes the benefits of regular membership except the right to vote, legal defense assistance, and hold office.

Section 7. Commercial. Business firms, corporations, advertisers and others who desire to remain current with educational development may qualify for commercial associate membership which includes the benefits of regular membership except the right to vote, legal defense assistance, and hold office.

Section 8. Affiliated Organizations. Those professional organizations which have purpose and objectives which are similar to those set forth in Article II may affiliate with FASA by the action of the FASA Board of Directors.

Section 9. Departmental Membership. Members are eligible to join only that department which represents their primary responsibility.

ARTICLE IV-DUES

Section 1. The annual dues for regular members shall be paid by each regular member as set forth by the membership based on the recommendation of the Board of Directors.

The annual dues for all membership classifications other than regular members shall be paid by each as set by the Board of Directors.

Section 2. The dues shall be collected and remitted in a manner which is approved by the Board of Directors.

Section 3. The departments and divisions shall have the authority to set and collect dues for the purpose of supporting their activities not covered by annual dues.

ARTICLE V-OFFICERS

Section 1. The elected officers of the associations shall be a President, Immediate Past-President, Past President and President-Elect. Officers shall be elected each year in time to be installed during the annual meeting and shall hold office until their successors are elected and installed.

Section 2. A vacancy among any of the elected officers shall be filled by the Board of Directors until the next regular election. At this time the position will be filled by the membership.

Section 3. The appointed officers of the association shall be the Executive Director and other staff as may be determined by the Board of Directors. The Board of Directors will appoint the Executive Director and other staff members upon the recommendation of the Executive Director. Compensations and conditions of employment shall be set by the Board and outlined in the terms of negotiated contracts. The staff will serve the total organization. No department will be assigned a staff member as its exclusive executive director. The Executive Director shall serve as an ex-officio member of the Board of Directors and the Executive Committee.

ARTICLE VI-DUTIES OF OFFICERS

Section 1. The President shall preside over the meetings of the association's membership, Board of Directors and Executive Committee. The President shall be responsible for such other duties as may be usual and customary to this position and which may be assigned for time to time by the membership, Board of Directors or the Executive Committee. In the absence of the President, the Immediate Past President shall exercise all his/her duties and functions.

Section 2. The duties of the other elected officers shall be those usual and customary to their respective offices and which may be assigned to them by the membership, Board of Directors, the Executive Committee or the President.

Section 3. The Executive Director, who shall have general supervision for the management of the affairs of the association, is subject to control by the Board of Directors.

ARTICLE VII-BOARD OF DIRECTORS

Section 1. Policy implementation shall be invested in the Board of Directors. The Board of Directors shall determine policy in the interim between general membership meetings. The Board of Directors shall consist of a FASA President, FASA Immediate Past-President, FASA Past President and FASA President-Elect and four representatives selected by each department.

Section 2. Tenure on the Board of Directors shall be for four years; however, there shall be no limit on the number of consecutive terms board members may serve. In the first election of board members by a department, one board member shall be elected for one year, one for two years and one for three years.

Section 3. Regular meetings of the Board of Directors shall be held at the time and place designated by the Board. Notice of regular meetings shall be publicized and circulated in advance to all members.

Section 4. Special meetings of the Board of Directors may be called by the President or, in absence of a call by the President, by a majority of the Executive Committee.

Section 5. The Board of Directors shall assume responsibility for the budget and financial policies of the association. The Board of Directors shall authorize an annual audit and shall report the results of the audit at the annual meeting.

ARTICLE VIII-EXECUTIVE COMMITTEE

Section 1. The Executive Committee shall be composed of the elected officers and one representative elected by each department from the department's representatives on the Board of Directors. When a department has more than one of the elected officers, it shall determine which officer shall be its representative on the Executive Committee and the other officer(s) shall serve in an ex-officio capacity on the Executive Committee.

Section 2. The Executive Committee shall meet at the call of the President and shall assume responsibility for providing advice to the Executive Director in the execution of the policy established by the membership and the Board of Directors, establishing policy in the interim between meetings of the Board of Directors, and making recommendations to the Board of Directors.

ARTICLE IX-ELECTIONS

Section 1. The FASA Board of Directors shall serve as the Elections Committee.

Section 2. The Board of Directors shall determine the election procedures; however, officers shall be elected by mailed ballot and pursuant to a time schedule which will permit them to be installed in a business session during the annual meeting.

Section 3. The election of members to serve on the Board of Directors shall take place in the respective departments and shall be accomplished in time for their installation during the business session of the annual meeting in which officers are installed.

ARTICLE X-MEETINGS

Section 1. The association shall hold at least one meeting each year and this meeting shall be known as the annual meeting. The primary purpose of this meeting shall be to determine policy for the association. The annual meeting of the association shall be held at a time and place determined by the Board of Directors. Notice of the time, place and tentative agenda must be communicated to the membership.

ARTICLE XI-DEPARTMENTS AND DIVISIONS

Section 1. The association shall be composed of departments representing professional groups of similar interests. The original departments shall be: 1) a department of district superintendents, 2) a department of elementary principals, 3) a department of secondary principals, 4) a department of instructional support personnel and 5) a department of support personnel. A department's activation will be determined by the Board of Directors.

ARTICLE XII-QUORUM

Section 1. A quorum for annual or special meetings shall be those persons in attendance provided proper announcement circulation has been complied with as indicated in Article X.

Section 2. A quorum for meetings of the Board of Directors and the Executive Committee shall be those members present provided proper announcement has been circulated to the members.

ARTICLE XIII-AMENDMENTS

Section 1. Amendments to this constitution may be made by filing a copy of the proposed amendment with the President and Executive Director at least sixty (60) days prior to the meeting at which the proposal will be considered.

Section 2. The Executive Director shall cause the proposed amendment to be circulated among the membership.

Section 3. A two-thirds vote of the members present and voting shall be required to effectuate an amendment to this constitution.

ARTICLE XIV-BYLAWS

Section 1. The Board of Directors may provide such by-laws for the conduct of its business and the carrying out of its purposes as it may deem necessary from time to time.

Section 2. Upon proper notice the bylaws may be amended, altered, or rescinded by a majority vote of the members of the Board of Directors at any regular or special meeting called for that purpose. Five (5) days notice in writing of such proposal shall be given.

ARTICLE XV-RULES OF ORDER

Section 1. On all questions of parliamentary law not specifically covered in the constitution and bylaws, "Robert's Rules of Order, Revised," shall be the governing authority.

(Revised 6/27/2003 by general membership vote)